



**The Allegany County Human Resources Development Commission, Inc**

## **Title VI Complaint Instructions**

*Allegany County Human Resources Development Commission, Inc. (HRDC)* has developed procedures for filing Title VI complaints. *Allegany County Human Resources Development Commission, Inc. (HRDC)* has also developed a Title VI complaint form. Both are available on the *Allegany County Human Resources Development Commission, Inc. (HRDC)* website and at their facilities.

Any individual may exercise his or her right to file a complaint with **Allegany County Human Resources Development Commission, Inc. (HRDC)** if that person believes that he or she have been subjected to unequal treatment or discrimination in the receipt of benefits or services. We will report the complaint to MDOT MTA within three business days (per MDOT MTA requirements), and make a concerted effort to resolve complaints locally, using the agency's Nondiscrimination Complaint Procedures. All Title VI complaints and their resolution will be logged and reported annually (in addition to immediately) to MDOT MTA.

**A person may also file a complaint directly with the Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5<sup>th</sup> floor – TCR, 1200 New Jersey Avenue SE, Washington, DC 20590.**